



Capital Planning Committee

Date: Thursday, December 21st, 2023

Time: 5:00 – 7:00 PM

Location: Town Manager's Conference Room

Minutes

Attendance: Jose Farias, Darrel Harmer, Alex Magee, Timur Kaya Yontar, Chris Moore, Julie Wayman, Vaden Broaddus, Jonathan Haughton, Joe Solomon, Joseph Barr

Meeting Opened: Chair Chris Moore called the meeting to order at 5:05 pm.

Approval of Minutes: The minutes from the December 7th, 2023 meeting were reviewed. Julie Wayman made a motion to approve, which was seconded by Timur Yontar. The motion passed unanimously.

Public Comment: None

Budget Review:

Alex Magee reviewed some additional adjustments to year of purchase, useful lives & sweeps for FY25 capital requests to ensure FY25 budget accuracy. In addition, he reinforced that the town will seek to leverage MSBA-ARP for school repair projects which could offset capital requests in the budget.

The committee discussed open questions on projects from individual members.

Timur Yontar made a motion to approve the budget with allowances for the Chair, Co-Chair, and town staff to make minor adjustments if necessary. Alex Magee seconded. The motion passed unanimously.

Schedule of Future Meetings:

The next CPC meeting is scheduled for January 4th, 2024. This meeting will be canceled if no new items require discussion.

The Capital Plan presentation to the Finance Committee is predicted to be on March, 6th, 2024 with a backup date of March 11th. As such, the Capital Planning Committee will meet on February 1st to review assignments for preparing the report. Draft reports will be reviewed on February 15th. A final review will occur on February 29th.

Ethics Certification: There are two members who still need to complete their certification.

New Business: The Artificial Turf Committee (to which Joseph Barr is appointed from CPC) has held three meetings. Nothing of relevance to the CPC has been discussed to date.

Meeting Adjournment: Timur Yontar made a motion to adjourn, which was seconded by Joe Solomon. The meeting adjourned at 6:08.